

RFA #17284 / Grants Gateway # DOH01-FPPCCA-2018

New York State Department of Health

*Center for Community Health
Division of Family Health
Bureau of Women, Infant and Adolescent Health*

*Comprehensive Family Planning and Reproductive Health Program
Center for Community Action*

Questions and Answers

1. **Question:** In the instructions for the Work Plan on p.30, it was stated that we are to only insert the performance measures as they are listed for each objective and task in the attached work plan. However, in the online form, there is the “Performance Measure Name” and then a “Narrative” box, both with an asterisk. For the “Technical Assistance and Training Needs” objective, the performance measure in the work plan is, “The technical assistance and training needs of all NYSDOH-funded FPP providers are identified.” Is this the “Performance Measure Name”? If yes, what are we expected to include in the “Narrative” box? I’ve included a screen shot for your reference.

Answer: The Performance Measure Name should be the same name as the Objective Name. In this example, that would be “Technical Assistance and Training Needs” and the Performance Measure as listed on the work plan is the narrative. In this example, the narrative is : “The technical assistance and training needs of all NYSDOH-funded Family Planning Program providers are identified.

2. **Question:** Is the work plan period of performance the full five years?

Answer: The work plan is set for the 5-year period of 1/1/2018 to 12/31/2022. However, in Grants Gateway, you would enter the term of 1/1/18 to 12/31/18, then each subsequent year you will enter the new term at the time of contract renewal.